

Join us at the

2010 ACF Conference & Trade Show



Association of Consulting Foresters
312 Montgomery Street, Suite 208
Alexandria, VA 22314

2010 TRADE SHOW



Dear Prospective Exhibitor:

If your organization is looking for unrivaled opportunities to interact with influential consulting foresters, sign up now to exhibit at the Association of Consulting Foresters (ACF) National Conference. We are looking forward to three exciting days of what will surely be a successful 2010 conference in Louisville, Kentucky!

Exhibiting at ACF's National Conference is an excellent opportunity for your organization to market products and services. Simply return the exhibitor application along with payment to reserve your exhibit space.

I look forward to seeing you in Louisville!

Sincerely,



*Dick Brantigan, ACF
2010 National Conference Exhibitor Chair*

WHO WILL ATTEND?

ACF members are professional foresters in private practice with businesses responsible for the management of over 20 million acres of timberland. The Association has a total membership of more than 675 professional foresters and meeting attendance regularly exceeds 300 members and guests. Our members make the purchasing decisions for their companies and clients.

SPONSORSHIP OPPORTUNITIES

Put your company's name in lights with a conference sponsorship. We can create sponsorship packages of all shapes and sizes. Contact **Lynn Wilson** at 888.540.8733 or check the box on the registration form for more information.

Conference Schedule (*condensed*)

Sunday, June 27

11:00 am	Exhibitor Registration - someone will be on site to receive you
2:00 pm - 5:00 pm	ACF Business Meeting - break in exhibit hall
6:00 pm - 8:00 pm	President's Reception in exhibit hall

Monday, June 28

7:30 am - 8:30 am	Breakfast in exhibit hall
8:30 am - 5:00 pm	Technical Session (breaks in exhibit hall)
12:00 am - 1:30 pm	Awards Lunch

Tuesday, June 29

7:30 am - 8:30 pm	Continental Breakfast in exhibit hall
8:30 am - 4:30 pm	Field Tour - Exhibitors can go on the field tour or break down their booth
5:30 pm - 7:00 pm	Closing Event

EXHIBITOR INFORMATION

Trade Show: All exhibitors are provided a booth package which includes a standard 8 x 10 booth with 6' draped table, waste basket, two chairs, and electricity. Wireless internet access is free of charge for those staying in the hotel.

Set-up Time: Sunday, June 27, before 1 pm

Tear-down Time: Tuesday, June 29, after breakfast

Available Space: Space is limited and available on a first-come, first-served basis.

Hotel Reservations: Enjoy conference rates of \$120 per night for single or double occupancy at the **Seelbach Hilton Louisville**. Be sure to mention the ACF conference and make reservations by Monday, **June 10, 2010** for the special rate.

Seelbach Hilton Louisville - 502.585.3200

Exhibitor Materials Handling: The Seelbach Hilton will not accept packages arriving before Thursday, **June 21, 2010**. Starting on this date, materials can be shipped to:

The Seelbach Hilton, Louisville
500 Fourth Avenue
Louisville, Kentucky, 40202-2518

Be sure to include the name of the group (ACF), recipient's name, date of program and number of items.

EXHIBITOR POLICIES

1. No exhibitor is permitted to sublet, share (only one company per booth space allowed) or resell their contracted exhibit space to any other company or person.
2. All exhibit displays, equipment, products, etc. must stay within the boundaries of the contracted space. No exhibitor is permitted to block visibility of neighboring exhibits with their display, staff or equipment/products.
3. No exhibitor has the right to deviate from the approved floor plan for the said event.
4. The exhibit area will be locked during non-operating hours. However, neither ACF nor the Seelbach Hilton will be responsible for any lost, stolen or damaged property or goods.
5. The exhibitor understands that neither ACF nor the Seelbach Hilton maintain insurance covering the exhibitor's property and that it is the sole responsibility of the exhibitor to obtain such insurance. The exhibitor assumes the entire responsibility for losses, damages and claims arising out of the exhibitor's activities on the hotel premises and will indemnify, defend and hold harmless ACF, the Seelbach Hilton, its owners and its management company, as well as their respective agents, servants and employees from any and all such losses, damages and claims.
6. ACF, its agents and employees will not be held liable for failure to hold the trade show as scheduled. Payments for booth space will be returned in that event, except that any expenses incurred in connection with the trade show will be deducted if the event is called off due to fire, an act of God or the public enemy, strike, epidemic or any law, regulation or public authority which makes it impossible to hold the event.

EXHIBITOR REGISTRATION FORM

2010 ASSOCIATION OF CONSULTING FORESTERS TRADE SHOW

June 26 - 29, 2010 · Louisville, Kentucky

Exhibitor/Company Name: _____

Exhibitor Registrant Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Email: _____

We hereby make application to be considered as an Exhibitor Participant at the Annual Conference of the Association of Consulting Foresters (ACF). By our execution below, we agree to be bound by the ACF Exhibitor Policy, a copy of which is attached.

Signature: _____

Payment Options:

- Please bill me
 Check enclosed
 Charge to: Visa MasterCard

Card number: _____

Expiration: _____

Name on card: _____

Billing address: _____

City/State/Zip: _____

Signature: _____

Submit form to:

Association of Consulting Foresters
312 Montgomery Street, Suite 208
Alexandria, VA 22314
Fax: 703.548.6395

Please check below as applicable:

- Exhibitor Registration - \$675 - on or before May 14
\$725 - after May 14

Exhibitor packages include one Annual Conference registration and one booth space. Additional booth representatives must register separately at the regular conference rate (see below).

- Additional Exhibit Staff - \$375 - on or before May 14
\$425 - after May 14

Names on badges:

- Check here if you would like to receive information on National Conference sponsorships or donation items to the Practicing Foresters Institute Trust Silent Auction.

National Conference Exhibitor Registrations Include:

- Sunday Break
- President's Reception
- Monday Breakfast and Lunch
- Technical Session
- Tuesday Breakfast
- Field Tour
- Closing Event (Tuesday night)
- Attendee List
- ACF Membership Directory

Cancellation Policy:

If the space reservation is canceled prior to May 14, ACF will refund one-half the amount of the total registration fee. If the space reservation is canceled after May 14, ACF will refund one quarter of the registration fee **if** the space is subsequently sold to another exhibitor.

If full payment is not received by May 14, the contract for space will be cancelled and the space will be made available to other exhibitors.